

MacDonald's Transport and Warehousing, a well-established fast-growing group of companies, with an equal opportunity policy, has the following vacancy in Upington.

CLERK: WORKSHOP

Minimum Qualifications and Requirements:

- Grade 12.
- Computer literacy in the Microsoft Package
- Good analytical and numerical skills
- 2 years working experience in similar position.
- Good communication skills.
- Prepared to work overtime when needed.
- Effective planning
- Attention to detail and accurate information.
- Fluency in Afrikaans and English (verbal and written)

General Accountabilities

- Manager Service and repair booking for trucks.
- Trailer service and repair bookings
- Workshop Admin

Comprehensive CV's to be forwarded to: recruitment@macdon.co.za